

PETITION FOR PROGRAM EXCEPTION – SCHOOL OF MUSIC

**Georgia State University
School of Music**

Name (printed legibly) _____

Signature _____ **Date** _____

Mailing Address:

e-mail address: _____ **Phone:** _____

Degree: _____ B Mus _____ B Sci _____ MM _____ EdS _____ PhD _____ P-Bac/Non-degree

Principal Performing Medium(Instrument or Voice): _____

Concentration:

_____ Performance (Instrument: _____ or Voice Part: _____)

_____ Composition _____ Jazz Studies

_____ Music Education (Choral/General) _____ ; Music Education (Instrumental) _____

_____ Conducting (Check one, please: Choral: ____; Winds: ____; Orchestral ____)

_____ Music Technology _____ Music Management _____ Piano Pedagogy

School of Music requirement as found on page _____ in:

_____ Student Handbook _____ Undergraduate or Graduate Catalog _____ Other

Stated Requirement: _____

Requested Exception and Reason (use back or attach additional page if needed):

Procedures: Download and complete the form legibly (illegible petitions will not be considered). Submit a hard copy of the completed form to the Associate Director's office. The Academic Affairs Committee will consider the petition as early as possible after submission. Petitions submitted at the end of a semester or during summer months may require several weeks for action to be taken – please allow sufficient lead time relative to your anticipated semester of graduation. The Associate Director's office will inform you of the results of your petition. Decisions are based on policies and accreditation standards for degree programs. Other factors affecting petitions include academic standing, progress toward degree, student citizenship in the School of Music, and timeliness of the petition relative to program completion. Exemptions are not granted for convenience or because a student has failed to follow his or her program policies. Students should never assume that an exception will automatically be approved.

